

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES  
WEDNESDAY JULY 8, 2015 AT 5:00PM AT THE LEE PUBLIC LIBRARY

Present: Trustees Annie Gasowski, Peg Dolan, Katrinka Pellecchia, Bruce Larson, and Library Director Ruth Eifert. Library Alternates Cindy von Oeyen and Barbara McNamee.

Minutes of June 10,2015 accepted with corrections.

Treasurer's report of June 30, 2015 will be sent out when the bills have been paid. There is \$ 2,960.66 in the non-lapsing account and \$6,159.50 in the CD.

Annie made a motion to amend the agenda in order to go into public session later in the meeting to accept a donation. Katrinka seconded and all agreed.

Library Director's Report: Ruth provided the trustees with the circulation and library programs statistics. Ruth purchased a computer and receipt printer for the circulation desk. The results of the radon test were 24.4 pico curies per liter (pCi/l) for the basement and 8 pCi/l for the upstairs. Federal regulations recommend a level of 4 pCi/l. A mitigation system needs to be installed to correct this problem. The Town Administrator will oversee this project.

**OLD BUSINESS:**

Town Center Committee: The Select Board accepted all Lee residents who volunteered to be on the committee.

Friends of the Lee Library: The Friends are starting their annual membership drive. They have provided financial support for the children's summer reading programs.

Foundation Update: The Foundation will raffle off a bicycle with the drawing at the Lee Fair on Sept.12. They will send out a letter to all volunteers to ask for their continued support and inform them of the trustees' future plans for the new library community center

**NEW BUSINESS:**

Policy Review: The trustees voted unanimously to accept the minor changes made by Ruth to the Public Access Computer Policy.

Audit: The annual audit of the library finances will be completed by the end of the summer.

Goal Setting: The trustees discussed some goals for the coming year. One goal was the possibility of changing the hours of operation and another was a public questionnaire to determine the needs and wants of library patrons. Peg asked if these and other goals could be discussed at the next regular trustee meeting.

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**Public Session 202-A: 4-c3**

Peg made a motion to go into public session; Bruce seconded; the vote was unanimous to do so.

The trustees voted unanimously to accept a donation of \$50 from Barbara McNamee in memory of Pauline Cathcart for the purchase of large print books. A nameplate will be placed in the front of the books. This donation will be put in the operations budget.

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**OTHER:**

Salary: Bruce made the motion that the library director would receive the 2016 budgeted salary which includes the 1% COLA and that all library staff would receive the FY 15-16 1% COLA. Cynthia seconded and the trustees voted unanimously in favor. Annie will advise the Town Administrator of the trustees' decision.

Ruth will be on vacation from Aug.3-10.

August Meeting: Bruce made a motion to cancel the trustee meeting; Peg seconded. After discussion, the trustees decided to hold a short meeting from 5-5:30.

Meeting adjourned at 6:10. Next regularly scheduled meeting on Aug. 12 at 5:00 PM at the library.